SONA – Special SPDS FAQ

What is it?

SONA is a study pool system, which was introduced by the Department of Psychology of the University of Konstanz. With SONA it's easy for the experimenters and the subjects to find each other and to schedule suitable dates for their experiments. Furthermore, the subjects can get a fast overview of their subject hours and income. SONA is open for non-psychologists and non-members of the University.

Do you have to use it?

No. The study pool system is currently being tested. The responsible persons have asked us for using SONA to customize and to improve it. The faculty council will decide whether it will replace the current way of dockets, stamps and signatures.

How can I register an account or login?

All students of the Department of Psychology got their subject account automatically. You can find your access information in an e-mail from <u>uni-konstanz-admin@sona-systems.net</u> or <u>sona@uni-konstanz.de</u>. Registered users or other members of the University can go to <u>https://uni-konstanz.sona-systems.com</u> to login or to register. Experimenter and non-members can write to <u>sona@uni-konstanz.de</u> to get an account. Please specify your request if you're an experimenter. That's a special account.

How can I find studies?

Just login into your subject account and click on "VIEW ALL AVAILABLE STUDIES". Choose the study you like and an open timeslot.

How can I find subjects?

Just login into you experimenter account, customize and add a study. With the restriction option you can filter (preselect) your subjects by non-sensitive criteria like age and language. For special restrictions and suggestions you can write to <u>sona@uni-konstanz.de</u>. Alternatively you could add a first online survey with a code to filter the subjects according to certain criteria, like special opinions and traits of the persons.

Is it possible to add a subject manually?

Yes. Although the study has already passed.

Is it possible to give hours and to make payments simultaneously?

Officially we should give either hours or payments. Please find an agreement with the Departmental Officer Mrs. Fischer before you start your study. In SONA you can enter hours and payments.

Are there any limits of the SONA Study Pool System?

Currently there is no graphical calendar integrated and there are time conflicts possible if you use one lab for two different studies at the same day.

Who ist my contact person?

The main contact is Lucas Keller

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